BOARD OF SELECTMEN

 MEETING MINUTES

 April 22, 2013

**PRESENT:** SEAN P. MURPHY, CHAIRMAN; RICHARD H. HARTUNG, SELECTMAN; PRISCILLA R. LINDQUIST, SELECTMAN; SALLY THERIAULT, ADMINSTRATIVE ASSISTANT

**Selectman Hartung motioned to go into nonpublic session under RSA 91 A: 3 II (c) reputation at 6:30 pm. Selectman Lindquist seconded the motion.**

**Roll call vote.**

**Selectman Lindquist, yes; Selectman Hartung, yes; Selectman Murphy, yes:**

The residents of Map 3 lot 34 requested a meeting with the Selectmen because they were advised by the Assessor that their elderly exemption was being denied whereas they were $269.72 over the limit for income. They explained that they have received the exemption for a few years and a very appreciative of it. This year they received a raise which they state put them over the income level for two people.

The Selectmen reviewed the information, calculated what it would cost the taxpayer for the overage of the $269 and agreed to grant the exemption for the 2013 year only. They emphasized that if the income level is over next year they wouldn’t be able to come back to the Selectmen.

**Selectman Hartung motioned to grant a waiver on the income limits to the residents of map 3 lot 34 for the year 2013 only. Selectman Lindquist seconded the motion. The motion passed unanimously.**

**Selectman Hartung motioned to come out of nonpublic session under RSA 91 A: 3 II (c) reputation at 6:47 p.m. Selectman Lindquist seconded the motion.**

**Roll Call vote:**
**Selectman Lindquist, yes; Selectman Hartung, yes; Selectman Murphy, yes:**

**Selectman Hartung motioned to go into nonpublic session under RSA 91 A: 3 II (e) litigiation at 6:47 pm. Selectman Lindquist seconded the motion.**

**Roll call vote.**

**Selectman Lindquist, yes; Selectman Hartung, yes; Selectman Murphy, yes:**

**Selectman Lindquist motioned to come out of nonpublic session under RSA 91 A: 3 II (e) litigation at 6:57 p.m. Selectman Hartung seconded the motion.**

**Roll Call vote:**
**Selectman Lindquist, yes; Selectman Hartung, yes; Selectman Murphy, yes:**

**Selectman Lindquist motioned to seal the minutes of the second nonpublic under RSA 91A:3II (E) litigiation. Selectman Hartung seconded the motion. The motion passed unanimously,**

The public session began at 7:00 pm.

Guests: P. Williams (Tri Town News), and Chief Beaudoin

## **Public Announcements**

* Tuesday, April 30th is the deadline to register your dogs.
* Wednesday, May 1st sign up for the next senior trip scheduled for May 29th. (read announcement)
* Saturday, May 11- Household Hazardous Waste 9-12 in Plaistow at the Recreation Park
* Saturday, May 11 - Kent Farm Facility is open from 8am to 4pm a sticker is required and may be purchased from the Town
* Hampstead will be the host to the Scenic by Way committee on Monday, May, 13th at 7 pm. The meeting will be held in the Meeting House. Public is always welcome.
* Town Clerk Tax Collector’s office will be closed on Wednesday, May 15th so they can attend a conference.
* Saturday, May 18- Kent Farm Facility is open for brush only 8 am -4 pm
* The Hampstead Firemen’s Association will hosting a “Shredding Day” sponsored by TD Bank in front of the Town Office, Saturday, June 1st from 9-12 at no cost. Donations will gladly be accepted.
* Waste Oil, fluorescent light bulbs, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime.

## **Visitors Comment**

There was none.

## **Department Heads**

*Police Department- Chief Beaudoin*

Chief Beaudoin announced that he is finalizing the detail, but that there would be a Drug Take Back in Hampstead on Saturday, April 27th from 10-2 at the Central Fire Station.

Chief Beaudoin also reported to the Selectmen that the Highway Safety Committee recently met and is looking to move a streetlight currently located on East Road in front of St. Christopher’s Church to Central Street and Country. By moving a current light to a new location, the Town does not incur any additional cost. He explained that there was a request for the light at Country Road and given the number of fatal accidents on Central Street and the children in the area of Country Road, the streetlight is needed.

**Selectman Lindquist motioned to accept the recommendation of the Highway Safety Committee to move forward with a moving a street light from East Road to Central Street/Country Road. Selectman Hartung seconded the motion. The motion passed unanimously**.

With the resignation of the Assistant Animal Control Officer, Chief Beaudoin would like to recommend one of the applicants that were interviewed previously for the position, Moira Wentworth. He explained that the assistant position doesn’t incur a lot of hours, she was one of the three finalist in the previous interviews and she has experience. He noted that she is still interested and has the time to commit to the position.

**Selectman Lindquist motioned to appoint Moira Wentworth as the assistant Animal Control Officer based on the recommendation of Chief Beaudoin. Selectman Hartung seconded the motion. The motion passed unanimously.**

**New Business**

There was none

## **Old Business**

**Liaisons Reports**

**Chairman Murphy**

Police Station Building Committee- Chairman Murphy went over some of the highlights of the meeting of the Police Station Committee. He stated that the contract with the architect is on hold pending the committee deciding if they would like to go “traditional bid” or going forward with a “construction management” format for building the new police station. There are pros and cons for both ways, but they impact how the contract needs to be written. Mr. Barker, the architect, met with the officers and the committee and are making some adjustments to the floor plan regarding room sizes etc.

**Selectman Lindquist**

Cable Committee-With the resignation of Mr. Baumhor from the Cable Committee, a former member asked to be appointed. Thomas Shallow was a Cable Committee member in Plaistow and also in Hampstead. He stepped down when he went to work for Comcast. He has attended the most recent meeting of the committee and the committee is recommending that he be appointed.

**Selectman Lindquist motioned to appoint Thomas Shallow to the Cable Advisory Committee. Selectman Hartung seconded the motion for discussion.** He noted that he has known Mr. Shallow for many years and he would highly recommend him.

**The motion passed unanimously.**

Heritage/Historic Commission- Selectman Lindquist reminded the public that the applications are being accepted for the awarding of the Boston Post Cane. She also asked that it be placed on the agenda.

**Selectman Hartung**

## There is a CART meeting this week that Selectman Hartung will be attending. He also noted that there was a meeting of the Police Station Building Committee and they will be meeting every Wednesday at 6:30 pm at the Police Station until further notice.

## **Administrative Assistant Report**

# Mrs. Harrington read the AA report left by Mrs. Theriault

**MS4**

**The 2012 MS4 has been completed and sent to EPA and NHDES. The new permit is still under review the date for public comment has been extended to May 15, 2013. A number of communities are requesting a further extension to allow for public input. A copy of such a letter it attached. The Selectmen reviewed the sample letter and agreed to send the same letter out.**

**Selectman Hartung motioned to sign the letter requesting more time on the MS4 public comment period. Selectman Lindquist seconded the motion. The motion passed unanimously**

**Memorial Day**

**The BOS’s regularly scheduled meeting falls on Memorial Day, May 27th . Mrs. Theriault wanted to know if they wanted to change the date. Selectman Hartung noted that on May 13th there is a Scenic By Way meeting in Hampstead that would be good to attend that maybe the meeting for the 13th and 27th could be combined into one for the 20th. If anything comes up that needs to be addressed sooner or later, the Board can meet to address it.**

**New Phone System**

**The new phone system was installed over the weekend so that all offices now have a new phone and there is a new voice mail system as well. The biggest change is that there is no extension “0” to call. Calls will go to extension “115” if no other extensions are chosen. The Longview Trust donated the telephone system along with the voice mail system, telephones, labor to set it up and install and for training. We would like to thank them and the people that worked on the phone systems, starting with Rich Towne along with Mike Higgins and Sue Devir. The Board agreed to send a letter of thanks and appreciation.**

**Meeting Minutes**

**There are several non-public meeting minutes to review and the following minutes to approve.**

**March 25th, 2013, April 8, 2013 work session and April 8th, 2013 meeting.**

**Selectman Lindquist motioned to approve the minutes of March 25th, April 8 work session and April 8th meeting as amended. Selectman Hartung seconded the motion. The motion passed unanimously.**

**Activity Log**

There were no changes.

**Re- Appointments/Appointments**

Library-There was a request from the Library Trustees to have Charlene Flaherty reappointed as an Alternate Library Trustee.

**Selectman Lindquist motioned to re-appoint Charlene Flaherty as an alternate Library Trustee. Selectman Murphy seconded the motion. The motion passed unanimously.**

Friends of Ordway Park- There was a request to have Nancy Fulmore re-appointed to the committee. There was a question about whether or not she lived in town. Mrs. Harrington noted that the house is on the market and Mrs. Fulmore was advised to submit a letter of resignation if she moves out of town.

**Selectman Hartung motioned to re-appoint Nancy Fulmore to the Friends of Ordway Park Committee for a term to expire in 2016. Selectman Lindquist seconded the motion. The motion passed unanimously.**

**Call for candidates**:

* + Ordway Park, full members and alternates – monthly meetings
	+ Cable Committee volunteers – monthly meetings
	+ Recycling and Waste Disposal Committee – monthly meetings
	+ Town Facilities Committee
	+ Rockingham Planning Commission member

## **Correspondence**

Vachon, Clukay –Auditors- There were two letters of engagement to be signed by the Chairman of the Board for the 2012 audit. One is the engagement letter and the other explains the scope of services.

**Selectman Lindquist motioned to allow Chairman Murphy to sign the agreements. Selectman Hartung seconded the motion. The motion passed unanimously.**

Conservation- There was a request for an extension on the purchase and sales agreement for the Emmert property. The extension is to take it from April 30th to June 28th. This would allow more time for the survey work to get done.

**Selectman Lindquist motioned to sign the extension of the Purchase and Sales Agreement to June 28th, 2013. Selectman Hartung seconded the motion. The motion passed unanimously.**

## **Visitors Comments**

There was none.

**Non Public Session #3**

**Selectman Lindquist motioned to go into nonpublic session under RSA 91 A: 3II (e) litigation at 7:37 pm. Selectman Hartung seconded the motion.**

**Roll call vote.**

**Selectman Lindquist, yes; Selectman Hartung, yes; Selectman Murphy, yes:**

Guest- Scott Marsh, MRI

Mr. Marsh updated the Selectmen regarding an abatement request from Applebriar Estates in 2010. The Town’s assessment is at $4,764,800 and Applebriar’s was at $3,775,000. Mr. Marsh explained that he had requested more information from the agent, Mark Lutter, which he never received. The applicant had also filed at the BTLA. Recently notice was received that the case has been given a date for a hearing. There was a counter proposal of an assessment at $4,545,000 which he presented to the Selectmen. Mr. Marsh believes that the counter offer is good and recommends that the Selectmen accept it. This would result in a refund for 2010, 2011 and 2012. As part of the settlement, the owner will not file an abatement for 2013.

**Selectman Lindquist motioned to accept the recommendation of Mr. Marsh and approve the adjusted assessment for map 13 Lot 214 of Applebriar Estates to $4,545,000 from $4,764,800. Selectman Hartung seconded the motion. The motion passed unanimously.**

**Selectman Hartung motioned to come out of nonpublic session under RSA 91 A: 3 II (e) litigation at 7:53 p.m. Selectman Lindquist seconded the motion.**

**Roll Call vote:**
**Selectman Lindquist, yes; Selectman Hartung, yes; Selectman Murphy, yes:**

**Selectman Lindquist made a motion to adjourn at 7:53 p.m. Selectman Hartung seconded the motion. The motion passed unanimously*.***

A True Record. Approved By:

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Tina Harrington, Recording Secretary Sean P. Murphy, Chairman

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